



**Town of Fishkill Department of Planning  
and Economic Development**  
807 Route 52 - Fishkill, NY 12524-3110  
Phone: (845) 831-7800 ext. 3328  
Fax: (845) 831-2964

<p><b><u>FOR OFFICE USE ONLY</u></b></p> <p>Application No: _____</p> <p><b><u>Fees Paid:</u></b></p> <p>Application Fee: \$ _____</p> <p>Escrow Deposit: \$ _____</p>
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**Preliminary Layout Application for  
Subdivision & Resubdivision of Land**

1. **Proposed Name of Subdivision** (If this is an application for a Resubdivision please list the approved Subdivision's Name:

\_\_\_\_\_

2. **Applicant's Information:**

Name: \_\_\_\_\_ Phone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ Fax Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

3. **Property Owner's Information:**

Name: \_\_\_\_\_ Phone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ Fax Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

If Corporation, please supply name of agent: \_\_\_\_\_

4. **Representative's Information:**

Name: \_\_\_\_\_ Phone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ Fax Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ License No. (if applicable) \_\_\_\_\_

5. **Property's Grid No.(s):** \_\_\_\_\_ **Map No.:** \_\_\_\_\_ **Lot No.:** \_\_\_\_\_ **Acreage:** \_\_\_\_\_

\_\_\_\_\_ **Map No.:** \_\_\_\_\_ **Lot No.:** \_\_\_\_\_ **Acreage:** \_\_\_\_\_

\_\_\_\_\_ **Map No.:** \_\_\_\_\_ **Lot No.:** \_\_\_\_\_ **Acreage:** \_\_\_\_\_

6. **Location of Property:** \_\_\_\_\_

7. **Property(ies) Street Address(es):** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8. **This property(ies) is/are located in the \_\_\_\_\_ Zoning District(s).**



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9. Number of Lots Proposed (list proposed Lot No. and proposed acreage per lot):

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10. Brief description of the Proposed Subdivision or Resubdivision:

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11. Deed(s) recorded in the Dutchess County Clerk's Office:

Date: \_\_\_\_\_ Liber: \_\_\_\_\_ Page: \_\_\_\_\_

12. The Owner/Applicant has an interest in abutting property as stated below or on the attached sheet (If none, so state):

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13. Professional Engineer or Land Surveyor's Information:

Name: \_\_\_\_\_ Phone Number: (\_\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ Fax Number: (\_\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

License Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

14. Does the Owner propose to submit a Final Subdivision Plat to cover the entire Preliminary Layout, or file same in sections? \_\_\_\_\_

15. Does the Applicant propose to dedicate to the Town any or all streets and/or highways, which may be shown on the Preliminary Layout? \_\_\_\_\_

16. Number of acres which the Applicant proposes to dedicate for public use for parks and/or playground purposes: \_\_\_\_\_

17. Does the Applicant intent to request from the Board any waivers of the requirements of the Land Subdivision Regulations upon the submission of the Final Plat for approval? (If any waivers of these requirements are to be requested, list them and indicate the reasons that any such requirements should be waived.)

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**STATEMENT OF CONFORMANCE:**

I/We, the undersigned, hereby acknowledge that I/We, have read this application and state that the above is correct and agree to comply with all the Town and County Ordinances and State Laws regarding subdivision. I/We, hereby authorize the Town of Fishkill Planning Board, Town of Fishkill Officials and/or consultants of the Town of Fishkill to enter and inspect this property at any reasonable hour of the day, including Saturday and Sunday.

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Property Owner's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Applicant's Representative's Signature**

\_\_\_\_\_  
**Date**



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**Checklist:** (as may be applicable)

**Applicant's Name:** \_\_\_\_\_

**Subdivision Plat Title:** \_\_\_\_\_

**Items:**

- |   |   |
|---|---|
| 1. ___ Site Plan                                      | 22. ___ Storm Drainage                      |
| 2. ___ Applicant's Name(s)                            | 23. ___ Refuse Storage                      |
| 3. ___ Applicant's Address                            | 24. ___ Other Outdoor Storage               |
| 4. ___ Site Plan Preparer's Name                      | 25. ___ Water Supply                        |
| 5. ___ Site Plan Preparer's Address                   | 26. ___ Sanitary Disposal System            |
| 6. ___ Drawing Date                                   | 27. ___ Fire Hydrants                       |
| 7. ___ Revision Date(s)                               | 28. ___ Building Locations                  |
| 8. ___ Area Map Inset                                 | 29. ___ Building Setbacks                   |
| 9. ___ Site Designation                               | 30. ___ Building Elevations                 |
| 10. ___ Property owners within 500' of project site   | 31. ___ Divisions of occupancy              |
| 11. ___ Property owners addresses (Item No. 10 above) | 32. ___ Sign details (colors & samples)     |
| 12. ___ Plot Plan                                     | 33. ___ Data Table Inset                    |
| 13. ___ Scale   | 34. ___ Property Area (nearest 100')        |
| 14. ___ Metes and Bounds                              | 35. ___ Building Coverage (sq. ft.)         |
| 15. ___ Zoning District Designation                   | 36. ___ Building Coverage (% of total area) |
| 16. ___ North Arrow                                   | 37. ___ Pavement Coverage (sq. ft.)         |
| 17. ___ Abutting Property Owners (Item No. 10 above)  | 38. ___ Pavement Coverage (% of total area) |
| 18. ___ Existing Building Locations                   | 39. ___ Open Space (sq. ft.)                |
| 19. ___ Existing Paved Area                           | 40. ___ Open Space (% of total area)        |
| 20. ___ Existing Vegetation                           | 41. ___ Number of Parking Spaces Required   |
| 21. ___ Existing Access and Egress                    | 42. ___ Number of Parking Spaces Proposed   |

**PROPOSED IMPROVEMENTS**

- 43. \_\_\_ Landscaping
- 44. \_\_\_ Exterior Lighting
- 45. \_\_\_ Screening
- 46. \_\_\_ Existing Access and Egress
- 47. \_\_\_ Parking Areas
- 48. \_\_\_ Loading Areas
- 49. \_\_\_ Paving Details
- 50. \_\_\_ Curbing Locations
- 51. \_\_\_ Curbing through section
- 52. \_\_\_ Catch Basin Locations
- 53. \_\_\_ Cath Basin through section

**OTHERS (Must be submitted with Application)**

- 54. \_\_\_ Environmental Assessment Form
- 55. \_\_\_ Applicant Disclosure Form
- 56. \_\_\_ Application Fee
- 57. \_\_\_ Escrow Deposit
- 58. \_\_\_\_\_
- 59. \_\_\_\_\_
- 60. \_\_\_\_\_