

## VACANCY FOR GROUNDSKEEPER

**Posting Date: February 22, 2016**

**Salary: \$16.00-\$19.00/hour depending on qualifications and experience**

The Town of Fishkill, located in Dutchess County, is seeking a full-time Groundskeeper. Please see the attached job description for a complete list of duties and responsibilities.

This is a full-time, non-competitive position; this position does not require the taking of a competitive examination. In order to apply, applicants must meet the Dutchess County Civil Service requirements set forth in the attached job description to be appointed or to transfer to this position. To be considered, please submit a Letter of Interest, Dutchess County Employment Application and Resume to the Town of Fishkill Office of Human Resources, 807 Route 52, Fishkill, NY 12524. You may also submit this material via e-mail ([gmulligan@fishkill-ny.gov](mailto:gmulligan@fishkill-ny.gov)). Employment applications can be obtained from the Office of Human Resources or you may download an application from the link below. There are no residency requirements to participate in the application process, but preference in appointment may be given to qualified candidates that have been Town of Fishkill residents for at least thirty (30) days prior to the effective date of appointment.

The Town of Fishkill is an Equal Opportunity Employer.

**Application Deadline: March 8, 2016**

## GROUNDSKEEPER

### DISTINGUISHING FEATURES OF THE CLASS:

This is routine manual work in maintaining grounds and equipment found in a recreation program or at an institution or facility. Work is performed under general supervision with assignments being outlined in detail and spot-checked by inspections. Although it is not a normal function of this position, supervision may be exercised over part time and/or temporary employees.

### TYPICAL WORK ACTIVITIES:

1. Mows, rakes and cuts grass;
2. Cleans grounds of trash, debris, and similar material;
3. Maintains lawns, grounds, playing fields, and playground equipment;
4. Levels, grades and removes stones;
5. Removes snow from walkways and other areas;
6. Spreads sand and salt;
7. Assists in miscellaneous activities such as moving heavy objects;
8. Assists in other groundskeeping activities, such as seeding, fertilization, and watering lawns;
9. Transplants seedlings and plants and cares for trees and shrubs, including clipping and pruning;
10. Performs general maintenance tasks in the preparation and care of baseball, football and soccer fields as well as fences, goals, stands and other related equipment;
11. Operates incinerator, removes garbage and delivers garbage to landfill;
12. Maintains equipment used in grounds maintenance;
13. Assists in maintenance of roads and driveways;
14. Performs maintenance tasks on golf courses;
15. May make minor repairs to buildings;
16. Drives motor equipment as required for maintenance tasks;
17. May perform minor tasks of a semiskilled nature such as carpentry, welding, painting, plumbing, and minor electrical maintenance;
18. Does related work as required.

### FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of grounds maintenance activities; willingness to work outdoors in all weather conditions; willingness to perform routine manual work; dependability; mechanical aptitude; physical condition commensurate with the demands of the position.

### MINIMUM QUALIFICATIONS:

No minimum qualifications.

### SPECIAL REQUIREMENT:

Possession of a valid New York State Motor Vehicle Operator's license at time of appointment. A department head may require the possession of the appropriate level Commercial Driver's License.

TR2403

REVISED: 04/26/77 06/29/81 07/24/84 10/06/80 04/09/96