



**Town of Fishkill  
Planning Department**

***FOR OFFICE USE ONLY***

Application No.:   -

Application Fee:

Escrow Deposit:

Escrow Account No.

**SITE DEVELOPMENT PLAN AND SPECIAL USE PERMIT APPLICATION**

**NAME OF SITE DEVELOPMENT PLAN AND/OR SPECIAL USE PERMIT**

Proposed name of the Site Development Plan and/or Special Use Permit: (If this is an amendment to an existing Site Development Plan and/or Special Use Permit, please list the name of the previously approved Site Development Plan and/or Special Use Permit):

\_\_\_\_\_

**APPLICANT'S INFORMATION**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**PROPERTY OWNER'S INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**REPRESENTATIVE'S INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_



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**PROPERTY INFORMATION**

Tax Grid Number: \_\_\_\_\_ — \_\_\_\_\_ — \_\_\_\_\_ Acres: \_\_\_\_\_

Tax Grid Number: \_\_\_\_\_ — \_\_\_\_\_ — \_\_\_\_\_ Acres: \_\_\_\_\_

Location of property: \_\_\_\_\_

Location of property: \_\_\_\_\_

Property's Street Address: \_\_\_\_\_

Property's Street Address: \_\_\_\_\_

Property is located in \_\_\_\_\_ Zoning District(s).

Property is located in \_\_\_\_\_ Fire District

Property is located in \_\_\_\_\_ Ambulance District

Property is located in \_\_\_\_\_ Water District

Property is located in \_\_\_\_\_ Sewer District

**SITE DEVELOPMENT AND/OR SPECIAL USE PERMIT INFORMATION**

Brief Description of the requested action:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Waivers being requested:    No    Yes

If yes, please describe

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has the property been the subject of past Town Board, Planning Board or Zoning Board of Appeals applications?    No    Yes

If yes, please describe

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





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**STATEMENT OF CONFORMANCE**

I/We, the undersigned, agree that the information herein and attached is true. I/We, the undersigned, do hereby permit officials and/or consultants of the Town of Fishkill to enter the property described herein to complete a thorough review of this application.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Representative's Signature

\_\_\_\_\_  
Date

I/We, the undersigned, in making an application to the Town of Fishkill for approval for the activity stated and described in this application, have reviewed the laws and regulations of the Town of Fishkill to the extent that they are applicable to this proposal and understand that:

- **NO** building construction or alteration may be started **prior to issuance of a Building Permit.**
- **NO** Building Permit may be issued, **NO** site development work may be started and **NO** use may be established, except for one-family dwelling and their accessory uses, **until Final Site Development Plan and/or Special Use Permit Approval has been granted and Final Site Development Plan drawings have been endorsed by the Planning Board Chair.**
- **NO** building or premises or part thereof may be used or occupied **until a Certificate of Occupancy has been issued by the Town Building Inspector;** and
- **ALL** building construction and all site development **must conform to the plans and specifications approved by the Town of Fishkill. No deviation from or revision to an approved plan may take place without the prior approval of the Town of Fishkill.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**NOTE:** It is the responsibility of the Applicant to notify the Town Building Inspector, for the purpose of inspection, at each stage of work. Please check with the Town Building Department at (845) 831-7800 ext. 3322 for specific instructions concerning your project.



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**CHECKLIST (AS MAY BE APPLICABLE)**

Site Development Plan and/or Special Use Permit Title: \_\_\_\_\_

**Items**

- |   |   |
|---|---|
| Site Plan   | Storm Drainage  |
| Applicant's Name(s)                                     | Refuse Storage  |
| Applicant's Address                                     | Other Outdoor Storage   |
| Site Plan Preparer's Name                               | Water Supply  |
| Site Plan Preparer's Address                            | Sanitary Disposal System  |
| Drawing Date  | Fire Hydrants   |
| Revision Date(s)  | Building Locations  |
| Area Map Inset  | Building Setbacks   |
| Site Designation  | Building Elevations   |
| Property owners within 500' of site including addresses | Divisions of occupancy  |
| Plot Plan   | Sign details (colors & samples)                                       |
| Scale   | Data Table Inset  |
| Metes and Bounds  | Property Area (nearest 100')  |
| Zoning District Regulations                             | Building Coverage (square feet)                                       |
| North Arrow   | Building Coverage (percentage of total area)                          |
| Abutting property owners within 500' of project site    | Pavement Coverage (percentage of total area)                          |
| Existing Building Locations                             | Open Space (square feet)  |
| Existing Paved Area                                     | Open Space (percentage of total area)                                 |
| Existing Vegetation                                     | Number of Parking Spaces Required Per Code                            |
| Existing Access and Egress                              | Number of Parking Spaces Proposed                                     |
| <b>Proposed Improvements</b>                            | <b>Other Items To Be Submitted with Application</b>                   |
| Landscaping   | Environmental Assessment Form   |
| Exterior Lighting                                       | Application Fee   |
| Screening   | Escrow Deposit  |
| Existing Access and Egress                              | One (1) CD containing copies of <b><u>all</u></b> items in PDF format |
| Parking Areas   |   |
| Loading Areas   |   |
| Paving Details  |   |
| Curbing Locations                                       |   |
| Curbing through section                                 |   |
| Catch Basin Locations                                   |   |
| Catch Basin through section                             |   |