



Town of Fishkill Planning Department
807 Route 52 - Fishkill, NY 12524-3110
Phone: (845) 831-7800 ext. 3328
Fax: (845) 831-6040

Site Development Plan
and
Special Use Permit Application

FOR OFFICE USE ONLY

Application No: _____

Fees Paid:

Application Fee: \$ _____

Escrow Deposit: \$ _____

1. **Proposed Name of the Site Development Plan and/or Special Use Permit** (If this is an amendment to an existing Site Development Plan or Special Use Permit, please list the name of the previously approved Site Development Plan and/or Special Use Permit):

2. **Applicant's Information:**

Name: _____ Phone Number: (_____) _____ - _____

Address: _____ Fax Number: (_____) _____ - _____

E-Mail Address: _____

3. **Property Owner's Information:**

Name: _____ Phone Number: (_____) _____ - _____

Address: _____ Fax Number: (_____) _____ - _____

E-Mail Address: _____

If Corporation, please supply name of agent: _____

4. **Representative's Information:**

Name: _____ Phone Number: (_____) _____ - _____

Address: _____ Fax Number: (_____) _____ - _____

E-Mail Address: _____ License No. (If applicable) _____

5. **Property's Grid No:** _____ **Map No.:** _____ **Lot No.:** _____

6. **Location of Property:** _____

7. **Property's Street Address:** _____

8. **This property is located in the _____ Zoning District.**

9. **Property's Acreage / Square Footage:** _____

10. _____ **Fire District.**



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11. _____ **Ambulance District.**

12. _____ **Water District.**

13. _____ **Sewer District.**

14. **Brief Description of the Requested Action:**

15. **Are any waiver(s) requested:** **Yes** **No** **(If yes, please describe)**

16. **Has this property been a subject of past Town Board, Planning Board or Zoning Board of Appeals application(s) and/or approvals? Are any waiver(s) requested:** **Yes** **No**
(If yes, please describe)

17. **Is this application is for:**

- a. **A new proposal for development?** **Yes** **No**
- b. **A revision of a previously approved Site Development Plan and/or Special Use Permit?**
 Yes **No**

18. **Is the proposed development phased or to be developed in one (1) phase?**



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I/We, the undersigned, agree that the information herein and attached is true. I/We, the undersigned, do hereby permit officials and/or consultants of the Town of Fishkill to enter the property described herein to complete a thorough review of this application.

Applicant's Signature

Date

Property Owner's Signature

Date

Applicant's Representative's Signature

Date

STATEMENT OF CONFORMANCE:

I/We, the undersigned, in making an application to the Town of Fishkill for approval for the activity stated and described in this application have reviewed the laws and regulations of the Town of Fishkill to the extent that they are applicable to this proposal and understand that:

- **NO** building construction or alteration may be started **prior to the issuance of a Building Permit:**
- **NO** Building Permit may be issued, **NO** site development work may be started and **NO** use may be established, except for one-family dwelling and their accessory uses, **until Final Site Development Plan and/or Special Use Permit Approval has been granted and Final Site Development Plan and/or Special Use Permit Drawings have been endorsed by the Planning Board Chairman.**
- **NO** building or premises or part thereof may be used or occupied **until a Certificate of Occupancy has been issued by the Building Inspector; and**
- **ALL** building construction and all site development **must conform to the plans and specifications approved by the Town of Fishkill. No deviation from or revision to an approved plan may take without the prior approval of the Town of Fishkill.**

Applicant's Signature

Date

NOTE: **It is the responsibility of the Applicant to notify the Building Inspector, for the purpose of inspection, at each stage of work. Please check with the Building Department for specific instructions concerning your project.**



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Checklist: (as may be applicable)

Applicant's Name: _____

Site Development Plan Title: _____

Special Use Permit Title: _____

Items:

- | | |
|---|---|
| 1. ___ Site Plan | 22. ___ Storm Drainage |
| 2. ___ Applicant's Name(s) | 23. ___ Refuse Storage |
| 3. ___ Applicant's Address | 24. ___ Other Outdoor Storage |
| 4. ___ Site Plan Preparer's Name | 25. ___ Water Supply |
| 5. ___ Site Plan Preparer's Address | 26. ___ Sanitary Disposal System |
| 6. ___ Drawing Date | 27. ___ Fire Hydrants |
| 7. ___ Revision Date(s) | 28. ___ Building Locations |
| 8. ___ Area Map Inset | 29. ___ Building Setbacks |
| 9. ___ Site Designation | 30. ___ Building Elevations |
| 10. ___ Property owners within 500' of project site | 31. ___ Divisions of occupancy |
| 11. ___ Property owners addresses (Item No. 10 above) | 32. ___ Sign details (colors & samples) |
| 12. ___ Plot Plan | 33. ___ Data Table Inset |
| 13. ___ Scale | 34. ___ Property Area (nearest 100') |
| 14. ___ Metes and Bounds | 35. ___ Building Coverage (sq. ft.) |
| 15. ___ Zoning District Designation | 36. ___ Building Coverage (% of total area) |
| 16. ___ North Arrow | 37. ___ Pavement Coverage (sq. ft.) |
| 17. ___ Abutting Property Owners (Item No. 10 above) | 38. ___ Pavement Coverage (% of total area) |
| 18. ___ Existing Building Locations | 39. ___ Open Space (sq. ft.) |
| 19. ___ Existing Paved Area | 40. ___ Open Space (% of total area) |
| 20. ___ Existing Vegetation | 41. ___ Number of Parking Spaces Required |
| 21. ___ Existing Access and Egress | 42. ___ Number of Parking Spaces Proposed |

PROPOSED IMPROVEMENTS

- 43. ___ Landscaping
- 44. ___ Exterior Lighting
- 45. ___ Screening
- 46. ___ Existing Access and Egress
- 47. ___ Parking Areas
- 48. ___ Loading Areas
- 49. ___ Paving Details
- 50. ___ Curbing Locations
- 51. ___ Curbing through section
- 52. ___ Catch Basin Locations
- 53. ___ Cath Basin through section

OTHERS (Must be submitted with Application)

- 54. ___ Environmental Assessment Form
- 55. ___ Applicant Disclosure Form
- 56. ___ Application Fee
- 57. ___ Escrow Deposit
- 58. ___ Compact-Disc containing copies in PDF
Format of: Site Plan & Special Use Permit
Application, Environmental Assessment
Form, Applicant Disclosure Form, Full Set
of Site Plan drawings and cover letter.
- 59. ___ _____
- 60. ___ _____