



**Town of Fishkill Department of Planning
and Economic Development**
807 Route 52 - Fishkill, NY 12524-3110
Phone: (845) 831-7800 ext. 3328
Fax: (845) 831-6040

<u>FOR OFFICE USE ONLY</u>
Application No: _____
<u>Fees Paid:</u>
Application Fee: \$ _____
Escrow Deposit: \$ _____

**Preliminary Layout Application for
Subdivision & Resubdivision of Land**

1. **Proposed Name of Subdivision** (If this is an application for a Resubdivision please list the approved Subdivision's Name:

2. **Applicant's Information:**

Name: _____ Phone Number: (_____) _____ - _____

Address: _____ Fax Number: (_____) _____ - _____

E-Mail Address: _____

3. **Property Owner's Information:**

Name: _____ Phone Number: (_____) _____ - _____

Address: _____ Fax Number: (_____) _____ - _____

E-Mail Address: _____

If Corporation, please supply name of agent: _____

4. **Representative's Information:**

Name: _____ Phone Number: (_____) _____ - _____

Address: _____ Fax Number: (_____) _____ - _____

E-Mail Address: _____ License No. (if applicable) _____

5. **Property's Grid No.(s):** _____ **Map No.:** _____ **Lot No.:** _____ **Acreage:** _____
_____ **Map No.:** _____ **Lot No.:** _____ **Acreage:** _____
_____ **Map No.:** _____ **Lot No.:** _____ **Acreage:** _____

6. **Location of Property:** _____

7. **Property(ies) Street Address(es):** _____

8. **This property(ies) is/are located in the** _____ **Zoning District(s).**



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9. **Number of Lots Proposed (list proposed Lot No. and proposed acreage per lot):**

10. **Brief description of the Proposed Subdivision or Resubdivision:**

11. **Deed(s) recorded in the Dutchess County Clerk's Office:**

Date: _____ Liber: _____ Page: _____

12. **The Owner/Applicant has an interest in abutting property as stated below or on the attached sheet (If none, so state):**

13. **Professional Engineer or Land Surveyor's Information:**

Name: _____ Phone Number: (_____) ____ - _____

Address: _____ Fax Number: (_____) ____ - _____

License Number: _____ E-Mail Address: _____

14. **Does the Owner propose to submit a Final Subdivision Plat to cover the entire Preliminary Layout, or file same in sections?** _____

15. **Does the Applicant propose to dedicate to the Town any or all streets and/or highways, which may be shown on the Preliminary Layout?** _____

16. **Number of acres which the Applicant proposes to dedicate for public use for parks and/or playground purposes:** _____

17. **Does the Applicant intent to request from the Board any waivers of the requirements of the Land Subdivision Regulations upon the submission of the Final Plat for approval? (If any waivers of these requirements are to be requested, list them and indicate the reasons that any such requirements should be waived.**



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STATEMENT OF CONFORMANCE:

I/We, the undersigned, hereby acknowledge that I/We, have read this application and state that the above is correct and agree to comply with all the Town and County Ordinances and State Laws regarding subdivision. I/We, hereby authorize the Town of Fishkill Planning Board, Town of Fishkill Officials and/or consultants of the Town of Fishkill to enter and inspect this property at any reasonable hour of the day, including Saturday and Sunday.

Applicant's Signature

Date

Property Owner's Signature

Date

Applicant's Representative's Signature

Date



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Checklist: (as may be applicable)

Applicant's Name: _____

Subdivision Plat Title: _____

Items:

- | | |
|---|---|
| 1. ___ Site Plan | 22. ___ Storm Drainage |
| 2. ___ Applicant's Name(s) | 23. ___ Refuse Storage |
| 3. ___ Applicant's Address | 24. ___ Other Outdoor Storage |
| 4. ___ Site Plan Preparer's Name | 25. ___ Water Supply |
| 5. ___ Site Plan Preparer's Address | 26. ___ Sanitary Disposal System |
| 6. ___ Drawing Date | 27. ___ Fire Hydrants |
| 7. ___ Revision Date(s) | 28. ___ Building Locations |
| 8. ___ Area Map Inset | 29. ___ Building Setbacks |
| 9. ___ Site Designation | 30. ___ Building Elevations |
| 10. ___ Property owners within 500' of project site | 31. ___ Divisions of occupancy |
| 11. ___ Property owners addresses (Item No. 10 above) | 32. ___ Sign details (colors & samples) |
| 12. ___ Plot Plan | 33. ___ Data Table Inset |
| 13. ___ Scale | 34. ___ Property Area (nearest 100') |
| 14. ___ Metes and Bounds | 35. ___ Building Coverage (sq. ft.) |
| 15. ___ Zoning District Designation | 36. ___ Building Coverage (% of total area) |
| 16. ___ North Arrow | 37. ___ Pavement Coverage (sq. ft.) |
| 17. ___ Abutting Property Owners (Item No. 10 above) | 38. ___ Pavement Coverage (% of total area) |
| 18. ___ Existing Building Locations | 39. ___ Open Space (sq. ft.) |
| 19. ___ Existing Paved Area | 40. ___ Open Space (% of total area) |
| 20. ___ Existing Vegetation | 41. ___ Number of Parking Spaces Required |
| 21. ___ Existing Access and Egress | 42. ___ Number of Parking Spaces Proposed |

PROPOSED IMPROVEMENTS

- 43. ___ Landscaping
- 44. ___ Exterior Lighting
- 45. ___ Screening
- 46. ___ Existing Access and Egress
- 47. ___ Parking Areas
- 48. ___ Loading Areas
- 49. ___ Paving Details
- 50. ___ Curbing Locations
- 51. ___ Curbing through section
- 52. ___ Catch Basin Locations
- 53. ___ Cath Basin through section

OTHERS (Must be submitted with Application)

- 54. ___ Environmental Assessment Form
- 55. ___ Applicant Disclosure Form
- 56. ___ Application Fee
- 57. ___ Escrow Deposit
- 58. ___ **Compact Disc containing copies in PDF Format of: Cover Letter, Subdivision and Resubdivision of Land Application, Applicant Disclosure Form, Environmental Assessment Form, Subdivision Plat and Property owners within 500' of the project site.**