



## Town of Fishkill Police Department

801 Route 52

Fishkill, New York 12524-3109

Tel (845) 831-1110

Fax (845) 838-6710

*Keith L. Dworkin, Chief of Police*



A commendation may address any event that you deem noteworthy on the part of an employee whom you believe should be recognized. This may range from the display of unusual courtesy or compassion to significant life-saving measures or heroic acts. We are interested in hearing about your observations of any commendable act or behavior. All commendations are formally documented and the affected employees will be notified. A commendation takes only a few minutes to write or communicate. It can go a long way to let the personnel of the Town of Fishkill Police Department know how you feel about them and their service.

If you would like to commend an employee of the Town of Fishkill Police Department, please fill out this form. You may either mail this form or return it to the Police Department. You may also commend an employee by writing a letter to the Chief of Police, Town of Fishkill Police Department, 801 Route 52 Fishkill, N.Y. 12524.

**TOWN OF FISHKILL  
POLICE DEPARTMENT**

**Commendation Form**

**REPORTING PERSON**

Name

Address (City State Zip) Phone No.

**OFFICER/EMPLOYEE YOU WOULD LIKE TO ACKNOWLEDGE**

Last Name	First Name	Rank	Shield No.
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Description (Opt.)

**OFFICER/EMPLOYEE INTERACTION**

Date	Time	Location
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What Initiated Your Contact with the Officer?

**WHAT WOULD YOU LIKE TO COMMEND ABOUT THE OFFICER/EMPLOYEES PERFORMANCE?**

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Signature of Reporting Person	Date
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Signature of Officer Receiving Report	Shield No.	Date
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