

DURING THE REOPENING PHASE DURING THIS COVID-19 PANDEMIC

ALL CONTRACTORS MUST GO TO:

[FORWARD.NY.GOV/INDUSTRIES-REOPENING-PHASE?](https://forward.ny.gov/industries-reopening-phase)

AND FILL OUT THE BUSINESS AFFIRMATION FORM AND SUBMIT

APPROVED FORM WITH THIS APPLICATION.

AS PER THE BUILDING INSPECTOR:

**ALL ITEMS REQUIRED FOR
PERMIT PROCESS**

**MUST BE INCLUDED OR
APPLICATION**

**WILL NOT BE
ACCEPTED
(no exceptions)**

**ANY QUESTIONS PLEASE CALL THE
BUILDING INSPECTOR @ (845) 831-7800
ext 3321.**



TOWN OF FISHKILL
CODE ENFORCEMENT

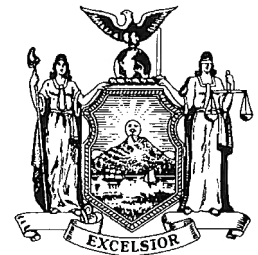
TOWN OF FISHKILL

OFFICE OF MUNICIPAL DEVELOPMENT

807 Route 52, Fishkill, New York 12524-3110

website: www.fishkill-ny.gov

(845) 831-7800 ext. 3322 Fax: (845) 831-3256



NEW YORK STATE
CODE ENFORCEMENT

ABOVE GROUND OR INGROUND SWIMMING POOL BUILDING PERMIT PACKAGE

1. **CONSTRUCTION DRAWINGS-** Submit the manufacturers' installation instructions for the pool. Indicate the size and depth of the pool.
2. **LOCATION PLAN-** A location plan or stamped survey of the property showing the location of the swimming pool and indicating the proper setbacks from the property lines in conformance with The Town of Fishkill Zoning Ordinance. Show water and sewer line. See attached samples.
3. **A DECK CONSTRUCTION WITH POOL**
 - Need to submit two (2) drawings of the proposed deck or porch. A complete top view and a side section view, showing all structural members, their size and spacing. Include stairs, platform details, fastening methods, spacing between supports and all elevations.
 - Add to the plan or survey of the property the location of the deck on the pool and indicate the proper setbacks from the property line to the deck in conformance with the Town of Fishkill Zoning Ordinance
4. **WORKERS' COMPENSATION and CERTIFICATE OF LIABILITY** – Proof of insurance must be submitted from the contractor and/or homeowner at the time of the application.
 - Contractors **MUST** submit Certificate of Liability naming Town of Fishkill as Certificate Holder.
 - Contractors **MUST** submit Certificate of Workers Compensation (not acceptable on Accord forms) or Affidavit in lieu thereof—**CE-200**—signed and stamped by Workers Compensation Board.
 - Homeowners doing their own projects **MUST** fill out form **CE-200** with Workers Compensation Board.
5. If contractor is applicant, the contractor **MUST** provide a letter from the homeowner authorizing him to file for Building Permit.
6. **All applications MUST be complete before review by a Building Inspector.**

**BE ADVISED THAT POOLS ARE NOT TO BE USED
UNTIL FINAL INSPECTION IS COMPLETE AND
C.C. IS ISSUED**

BUILDING PERMIT APPLICATION

Application/Permit #

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TOWN OF FISHKILL, COUNTY OF DUTCHESS, NEW YORK

The undersigned hereby applies for a permit to completely perform work in accordance with the description, plans, specifications and/or professionally prepared design standards and such conditions as may be indicated on the permit. The permit must be filled out completely and often requires the previous approvals of other agencies which must be included with the application. All provisions of the Town of Fishkill, local law and all other appropriate rules and regulations shall apply. The permit does not constitute authority to perform work in violation of any federal, state or local laws.

APPLICANT: _____

ADDRESS: _____ PHONE: _____

OWNER: _____

ADDRESS: _____ PHONE: _____

BUILDER: _____

ADDRESS: _____ PHONE: _____

BUILDING SITE LOCATION: _____

(Road: Town, County, State or Private)

TAX GRID NUMBER: #06

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PROJECT: _____

(Check all that apply.)

- | | |
|--|---|
| <input type="checkbox"/> Construction of New Building | <input type="checkbox"/> Pool - Above Ground: size _____ |
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Pool - In-Ground: size _____ |
| <input type="checkbox"/> Factory Manufactured Home | <input type="checkbox"/> Garage, Attached |
| <input type="checkbox"/> Conversion - Change in Use/Occupancy | <input type="checkbox"/> Garage, Detached |
| <input type="checkbox"/> Alteration | <input type="checkbox"/> Noncommercial Storage Building (shed) |
| <input type="checkbox"/> Addition to Existing Building | <input type="checkbox"/> Deck/Porch |
| <input type="checkbox"/> Repair to Existing Structure | <input type="checkbox"/> Solid Fuel Heating Device (woodstove, pellet stove, fireplace) |
| <input type="checkbox"/> Installation/Replacement of Equipment and Systems | <input type="checkbox"/> Sign |
| <input type="checkbox"/> Installation/Extension of Electrical Systems | <input type="checkbox"/> Other: _____ |

Size of Structure (dimensions): _____ Square Footage: _____

Height: _____ Number of Stories: _____ Number of Dwelling Units: _____

No. of Bedrooms: _____ No. of Bathrooms: _____ Finished Basement? _____

ZONING DISTRICT: _____ Fire District: _____

Proposed Setback Minimums:

Distance of structure from... Front Line: _____ Rear Line: _____ Left Side: _____ Right Side: _____

Road Frontage (feet): _____ Lot Area (acres): _____

- | | |
|---|--|
| <input type="checkbox"/> Planning Approval - Site Plan, Special Use, etc. | <input type="checkbox"/> SAN 34 Form - Dept. of Health Approval |
| <input type="checkbox"/> Town Variance (attach ZBA resolution) | <input type="checkbox"/> Manufactured Home: Stamped and Signed Plans |
| <input type="checkbox"/> State Variance (attach Board of Review resolution) | <input type="checkbox"/> Trusses: Stamped and Signed Plans |
| <input type="checkbox"/> Driveway Permit - Town, County, State DOT | <input type="checkbox"/> Energy Code Compliance Sheet |
| <input type="checkbox"/> Water/Sewer District Approvals | <input type="checkbox"/> Electrical Inspection Agency: Application Filed |
| <input type="checkbox"/> Wetland | <input type="checkbox"/> Attached Plot Plan or Survey |
| <input type="checkbox"/> Flood Plain | <input type="checkbox"/> INSURANCE / WORKERS COMPENSATION |

ESTIMATED COST OF PROJECT: _____

Zoning Dept. Use:

Bldg. Dept. Use:

[] FEE: Deposit: _____ Balance: _____ Total: _____

The undersigned applicant is responsible to notify the Town and hereby consents by the execution of this application to all necessary inspections to be made by the Building and Zoning Department of the Town of Fishkill. It is the responsibility of the applicant and design professional to contact the Building Department and supervise, certify all work changed from the original plans to be appropriately recorded and approved. It is understood that authorization is hereby given for the Building Inspector/Zoning Administrator to enter premises for purposes of inspection any time prior to the issuance of the Certificate of Occupancy.

All inspections are listed on Building Permit.**All applications MUST be complete before review by an Inspector.****MINIMUM 72 HOURS FOR PERMIT TO BE ISSUED**

Signature (Owner, Builder, Agent)

Date

TOWN OF FISHKILL, COUNTY OF DUTCHESS, NEW YORK

LOCATION OF PROPOSED WORK:

Diagram illustrating the subtraction of two numbers using base ten blocks. A 4x10 grid (40 units) minus a 2x10 grid (20 units) equals a 2x10 grid (20 units).

INTERIOR LOT: _____ CORNER LOT: _____ ZONING DISTRICT: _____

A diagram of a rectangular lot. The lot is represented by a central rectangle. Four dimension lines with arrows indicate the yardage around the lot:

- Rear Yard** (top): A vertical double-headed arrow above the lot with the text "Rear Yard _____ ft." to its right.
- Side Yard** (left): A horizontal double-headed arrow to the left of the lot with the text "Side Yard _____ ft." to its left.
- Side Yard** (right): A horizontal double-headed arrow to the right of the lot with the text "Side Yard _____ ft." to its right.
- Front Yard** (bottom): A vertical double-headed arrow below the lot with the text "Front Yard _____ ft." to its right.

At the bottom right of the diagram, the text **Frontage _____ ft.** is present.

Nearest Street
ft.Nearest Street
ft.

Street Name:

The applicant is responsible for accuracy in dimensions shown above.
INDICATE LOCATION OF WELL AND SEWAGE SYSTEM
AND THE DISTANCE OF EACH FROM STRUCTURE

Date _____

WORKERS COMPENSATION AND DISABILITY INSURANCE REQUIREMENTS
TOWN OF FISHKILL, COUNTY OF DUTCHESS, NEW YORK

CONTRACTORS:

New York State law requires an applicant for a Building Permit to submit proof of Workers Compensation Insurance and proof of Disability Insurance. This proof must be on the following forms:

For Workers Compensation

C-105.2
U-26.3
SI-12
GSI-105.2

For Disability

DB-120.1
DB-155

ONLY THE ABOVE FORMS ARE ACCEPTABLE. BE ADVISED THAT "ACORD" FORMS ARE NOT ACCEPTABLE AS PROOF OF WORKERS COMPENSATION OR DISABILITY COVERAGE.

You can get the proper forms from your insurance company.

If you are a business of one or two persons, with no full-time employees, you may be eligible for exemption from the above requirements. Please acquire form CE-200 from the office of the Workers Compensation Board.

We also require

CERTIFICATE OF LIABILITY

Naming Town of Fishkill Additionally Insured/Certificate Holder

HOMEOWNERS:

If you are a homeowner doing your own project, you MUST fill out the form CE-200 from the Workers Compensation Board online. (See attached)

Certificate of Exemption



Workers'
Compensation
Board

Instructions for obtaining and filing a Certificate of Exemption from Workers' Compensation and/or Disability and Paid Family Leave Benefits (CE-200) through New York Business Express

Follow these steps:

1. Go to businessexpress.ny.gov.
2. Select **Log-in/Register** in the top right hand corner.
3. If you do not have an NY.gov account, go to [step 4](#) to set up your account.
If you have an NY.gov log-in and password, go to [step 16](#).
4. Select **Register with NY.gov** under New Users.
5. Select **Proceed**.
6. Enter the following:
 - First and Last Name
 - Email
 - Confirm Email
 - Preferred Username (check if username is available)
7. Select **I'm not a robot**.
 - You may have to complete a Captcha Verification before proceeding.
8. Select **Create Account**.
 - If you already have an NY.gov account, the screen will display your existing accounts, either Individual or Business.
 - Do one of the following:
 - If the account(s) shown is an NY.gov Individual account, select **Continue**.
 - If the account(s) shown is an NY.gov Business account, select **Email Me the Username(s)**.
9. Verify that the account information is correct.
 - Select **Continue**.
10. An activation email will be sent.
 - If you do not receive an email, see the **No Email Received During Account Creation** page.
11. Open your activation email and select **Click Here**.
 - Specify three security questions.
12. Select **Continue**.
13. Create a password (must contain at least eight characters).
14. Select **Set Password**.
 - You have successfully activated your NY.gov ID.
15. Select **Go to MyNy**.
 - At the top of the screen select **Services**.
 - Select **Business**.
 - Select **New York Business Express**.
 - Select **Login/Register**.
16. On the New York Business Express Home Page:
 - Scroll down to Top Requests and select **Certificate of Attestation, or**
 - Search Index A-Z for **CE-200**.
17. Select **How to Apply**:
 - Select **Apply as a Business, or**
 - Select **Apply as a Homeowner** (applies to those obtaining permits to work on their residence).
18. Complete application screens.
19. Review Application Summary.
20. Attest and submit.

You will receive an email when your application has been Issued/Approved.

To view your certificate:

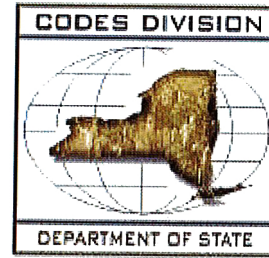
- Click **Access Recent Activity** from your email, or
- Access businessexpress.ny.gov, and then access your **Dashboard** (under your Log-In name on right).

Print and sign the **Exemption Certificate**.

Submit your **CE-200** for your license, permit or contract to the issuing Agency.

TOWN OF FISHKILL

OFFICE OF MUNICIPAL DEVELOPMENT



Section 1228.2 of Part 1228 contains provisions relating to **POOL ALARMS**. In general, section 1228.2 requires the installation of pool alarms in all swimming pools constructed, installed or substantially modified after December 14, 2006. Exemptions are provided for certain spas and hot tubs and for certain swimming pools equipped with automatic safety covers.

Section 1228.4 of Part 1228 contains provisions relating to **TEMPORARY SWIMMING POOL ENCLOSURES**. In general, section 1228.4 requires swimming pools to be enclosed by a temporary enclosure during construction of the pool, and requires the temporary enclosure to be replaced by a permanent enclosure, which complies with all applicable code provisions, within 90 days of issuance of the permit or commencement of construction.

Section 1228.4

- (d) **PERMANENT ENCLOSURES**. A temporary swimming pool enclosure described in subdivision (c) of this section shall be replaced by a complying permanent enclosure. The installation or construction of the complying permanent enclosure must be completed within ninety days after the later of
 - (1) the date of issuance of the building permit for the installation or the construction of the swimming pool or
 - (2) the date of commencement of the installation or construction of the swimming pool;

LIST OF ELECTRICAL INSPECTION AGENCIES

Commonwealth Electrical Inspection Service, Inc.

Local Inspector(s): Ron Henry (845) 541-1871 (voicemail 24/7)
(845)562-8429 Office and Fax
2 Mallard Drive, Newburgh, NY 12550

Z3CONSULTANTS, Inc.

PO Box 363, LaGrangeville, NY 12540
(845) 471-9370 Fax (845) 625-1479 Gary Beck, Jim Greaves

Atlantic-Inland, Inc.

997 McLean Road, Cortland, NY 13045
(845)876-8794 or (800)758-4340 William Jacox (845)876-8794
12 Ackert Hook Rd., Rhinebeck, NY 12572

Electrical Underwriters of NY, LLC

PO Box 4089, New Windsor, NY 12553
(845) 569-1759 OR (866) 475-1759 (phone hours 7AM - 8:30 AM)—(office hours 9AM-3PM)
Ernie C. Bello, Jr., John W. Taylor

Electrical Inspections by New York Board

PO Box 1558, Wappingers Falls, NY 12590
845-298-6792 Pat Decina

Middle Department Inspection Agency, Inc.

142 Troy-Schenectady Rd., Watervliet, NY 12189
(518) 273-0861 or (800) 873-6342 Fax: (518) 273-1202
David J. Williams (800) 479-4504

Tri-State Inspection Agency

PO Box 1034, Warwick, NY 10990
(845) 544-2180 Fax: (845) 544-7257 9AM to 6PM
Local Inspector(s):
Lou Ambrosia (845) 986-6514 9AM to 6PM, Vincent Ambrosio (845) 544-4481
Bob Stumbo (845) 656-9693, Nick DiFusco (914) 438-6776

New York Electrical Inspections

PO Box 384, Amenia, NY 12501
(845) 373-7308 Fax: (845) 373-7309

New York Electrical Inspection Services, Inc.

150 White Plains Road, Tarrytown, NY 10591
(914) 347-4390 Fax: (914) 347-4394

The Inspector, LLC

7063 State Route 374, Chateaugay, NY 12920-0000
(518) 481-5300

Swanson Consulting, Inc.

PO Box 1361, Northville, NY 12134 (845) 496-4443

NY Electrical Inspections & Consulting LLC

93 Beattie Avenue, Middletown, NY 10940
(845) 343-6934 Fax: (845) 343-4834

State Wide Inspection Services

21 Old Main St #203, Fishkill, NY 12524 (845) 202-7224
Frank Farina

New York Certified Electrical Inspectors LLC

203 Purgatory Road, Campbell Hall, NY 10916
Jerry Caliendo (845) 294-7695

Northeast Electrical Inspections LLC

65 Albermarle Rd
Scotia, NY 12302
(518) 852-0826 Fax: (518) 370-1927

IMPORTANT

All new electrical work requires inspection(s) by one of the approved electrical Inspection agencies listed above. Connection of electrical work without proper Inspection is a violation of the Code of the Town of Fishkill and subject to fines.

ABBREVIATED SUMMARY OF PERMIT FEES - RESIDENTIAL

TOWN OF FISHKILL, COUNTY OF DUTCHESS, NEW YORK

RESIDENTIAL BUILDING PERMITS

Minimum Fee (or minimum fee required to submit an application):	\$75.00
See miscellaneous fees for retroactive work, electrical only work, etc.	
New Home Construction (per \$1000 of estimated construction cost less land value):	\$12.00/\$1K
Additions:	\$0.40/sq.ft.
New finished areas including, but not limited to, living areas, kitchens, bathrooms, bedrooms, closets, etc.	
Interior Alterations:	\$0.30/sq.ft.
Existing finished areas including, but not limited to, living areas, kitchens, bathrooms, bedrooms, closets, etc.	
Garages:	
Attached:	\$0.40/sq.ft.
Detached:	\$0.40/sq.ft.
Storage Buildings (sheds):	
Up to 400 square feet:	\$75.00
Decks/Porches/Patios:	
Open or with roof cover only:	\$0.30/ sq.ft.
Enclosed:	\$0.40/sq.ft.
Patios (impervious):	\$0.20/sq.ft.
Plumbing installations (alterations not included):	
Kitchens:	\$20.00 each
Half bath (two fixtures):	\$20.00 each
Full bath (three fixtures):	\$20.00 each
Future rough-in:	\$10.00 each
Pools:	
Above ground (deck, platform or patio not included):	\$75.00 each
In ground (deck, platform or patio not included):	\$75.00 each
Conversions:	
Extended one-family use (alterations not included):	\$125.00 each
Accessory apartment use (alterations not included):	\$125.00 each
Heating/Cooling Equipment (Furnaces, Boilers, Woodstoves, Pellet Stoves, Fireplaces, Central Air, etc.):	
New installations (alterations not included):	\$75.00 each
Replacements (alterations not included):	\$75.00 each
MISCELLANEOUS FEES - RESIDENTIAL	
Retroactive Work (in additional to above fees for each occurrence):	\$250.00 <u>PLUS</u>
Addit ional fee required to submit a Building Permit application or amendment to a Building Permit for work commenced or completed prior to approval of such Building Permit or amendment	10% of the Cost of construction
Electrical Work Only:	\$75.00 each
Temporary Construction/Office Trailer (requires Planning Board approval):	\$125.00/year
Sign - New Construction/ Installation/Electric- (separate Zoning Permit is also required):	\$150.00 each
Re-inspection Fee (for re-scheduling of inspections, assessed at the discretion of the Building Inspector):	\$75.00 each
Municipal Files Searches (transcript of records only):	\$175.00 each
Additional fee for an on-site verification inspection:	\$125.00 each
Land Development Permit (Chapter 78):	\$100.00 each
(Fee applies only to applications that are not connected to site plan, subdivision , special use permit or building permit applications.)	
Top Soil and Excavation Permit (Chapter 128-5A):	\$100.00 each
(Fee applies only to applications that are covered under Chapter 128-5A.)	
Landscaping or Driveway Bond - administration fee (nonrefundable - notes 4 & 5):	\$100 each
(Bond amount shall be equal to cost of seeding or paving.)	
Building and/or Structural Demolition:	
Minimum Fee (includes work covering up to and including 250 square feet):	\$75.00
Add to minimum fee for each square foot, or fraction thereof, exceeding 250 square feet:	0.10/sq.ft.